

The regular meeting of the Waubay School Board was held Monday, August 14th, 2017 at the Elementary Conference room. President Duncan Davis called the meeting to order at 7:30 p.m. with the following members present: Olson, Butler and Hinze. Also, present Jones, Hlavacek, William Coester and Amanda Fanger with Reporter and Farmer. Absent: Breske

**MINUTES** Motion by Olson and seconded by Hinze to approve the minutes of the July 11th, 2017 regular meeting. All aye, motion carried.

**CLAIMS** Motion by Hinze and seconded by Butler to approve the claims for July 2017 as submitted. All aye, motion carried.

**FINANCIAL REPORT** Motion by Olson and seconded by Hinze to approve the financial report for July 2017 as presented. All aye, motion carried.

Jul-17	General Fund	Capital Outlay	Special Ed.	Food Service	Agency Fund	Impact Aid	Drivers Ed
Balance	\$576,009.92	\$628,829.04	\$99,001.30	\$12,503.07	\$33,853.08	\$613,724.54	\$2,270.93
RECEIPTS							
Local Sources	\$4,081.37	\$707.82	\$917.77	\$140.00	\$7,060.99	\$0.00	\$0.00
County Sources	\$2,197.62	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
State Sources	\$56,319.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Federal Sources	\$5,328.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Special Programs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Adjustments	(\$40,617.22)	\$0.00	(\$14,613.08)	(\$2,723.33)	\$0.00	\$0.00	\$0.00
transfer out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DISBURSEMENTS	(\$67,937.89)	(\$11,233.63)	(\$2,277.00)	(\$1,243.87)	(\$8,874.34)	\$0.00	\$0.00
Balance	\$535,380.80	\$618,303.23	\$83,028.99	\$8,675.87	\$32,039.73	\$613,724.54	\$2,270.93

**General:** American News-subscription/199.28, Carrot top-supplies/16.45, City of Waubay-water/146.00, Creative Teaching Press-supplies/63.83, DA Services-maint/1400.00, Day County TV & Appliance-fridge/125.00, Gaikowski, Tate-lawn maint/360.00, Goverlan-maint fee/200.00, Great American Financial Services-postage meter/74.95, Hal Leonard Corp-music/195.00, Hemmingson, Misty-training/100.00, Hillyard-maint supplies/1154.63, ITC Inc-phone/732.25, Impress-reimb/155.50, JW Pepper-music/119.99, Johnson Controls Inc-repairs/639.54, Karst Sanitation-garbage/385.00, Lakeshore-supplies/109.22, Marenem Inc-supplies/101.75, Moore Medical-health supplies/720.80, NIISA-dues/659.00, Nicholas Pipino Associates Inc-headphones/286.45, NESC-fees/58.08, Office Peeps-supplies/92.40, Oriental Trading Co-supplies/15.98, Ottertail Power Co-electric/2258.98, Pearson Ed-supplies/3116.29, Petty cash-reimb/32.30, Plank Road Publishing Inc-music/112.45, Popplers Music Inc-music/96.70, Praxair-supplies/36.35, Reporter & Farmer-supplies/9.50, SD Teacher Placement Center-

dues/420.00, Scholastic Inc-supplies/1149.78, School Datebooks Inc-supplies/350.95, School Specialty-supplies/2817.16, Schoolmate-supplies/195.30, Taylor Music-repairs/354.00, Teacher Innovations Inc-supplies/205.20, Toshiba Financial Services-copier maint/308.18, Triumph Learning-supplies/1376.47, Voyager Sopris Learning-supplies/546.36, Ward's Natural Science-supplies/1036.86, Waubay Clipper-ads & proceedings/2313.54. Total \$24,847.47.

**Capital Outlay** Connecting Point-2 printers/355.00, Daktronics-shot clocks/2085.00, Houghton Mifflin Co-textbooks/18859.47, Pearson Ed Inc-textbooks/1592.18, Renaissance Learning Inc-accel reader/1168.75, Riverside Technologies Inc-chrome books/29875.00, Southeast Area Cooperative-distance learning/5000.00, Speedskin LLC-keyboard covers/302.45, Sunburst Digital Inc-software/499.95, SYNCB-tech items/1601.33. Total \$61,339.13.

**Special Education** Lakeshore-supplies/323.05, Marenem Inc-supplies/99.00, NESC-fees/5566.42, Plankinton School District-aurora plains/2070.00, Saddleback-supplies/398.55, School Specialty-supplies/396.02. Total \$8,853.04.

**Food Service** Ameripride Services Inc-supplies/60.45, Dean Foods Inc-food supplies/50.24, Earthgrains Baking Co-food supplies/46.98, Impress-reimb/15.00, Tri-State Water Inc-water/26.30. Total \$198.97.

**Payroll** Instruction-81,396.97, Special Programs-7,806.26, Support Programs-32,661.83, Co-Curricular-2,707.27, Special Education-14,538.72, Food Service-5,423.13. Total \$144,534.18.

**Conflicts of Interest** No conflicts of interest were presented.

**REPORTS** Northeast Ed Coop: Elected officers, 2017-2018 budget was presented and adopted as presented, approved Northern Plains Insurance Pool agreement and building repairs and upkeep items were discussed which included roof, bathroom, air conditioning units, carpeting, windows and front entry lawn. Impact Aide: Discussed the new policy and procedures that will go into effect for FY 2019. Business Manager: Annual Report is completed for FY 2016-2017, summer lunch recap was discussed and discussed closing of old impress account # 163. Superintendent/Principal: In-service for teachers this week including three days of workshops on the new math curriculum, chrome books and behavioral management, open house will be Thursday, August 17<sup>th</sup> from 5:30pm to 7:00pm, Monday, August 21<sup>st</sup> is the first day of school with an early out for data training with dibels from 1:30pm to 4:00pm, building is all ready to go for the school year and a thanks to our janitors for all their hard work, lights on football field will be adjusted from the wind storms prior to the game this Friday, August 18<sup>th</sup> at 7:00pm, enrollment as of today is 168 (k-12) and hoping that will still increase slightly till school starts, discussion on surplus items as we have a lot of out dated and old items that are no longer used in classrooms and we will be running three bus routes this school year.

**AGENDA** Motion by Hinze and seconded by Butler to adopt the agenda as amended with the addition of (H) Entry Way Roof and the removal of (I) Executive Session: Personnel. All aye, motion carried.

**OLD BUSINESS:**

**SPORTS COOP UPDATE** All the fall sports have started-football, cross-country and volleyball. We are still in need of a JH Volleyball coach.

**FIRST READING** first reading of code of standards for food service department.

**PROPANE** Motion by Hinze and seconded by Olson to contract propane with Sioux Valley Coop for \$1.05 per gallon for 4,000 gallons for 2017-2018. All aye, motion carried.

**HEALTH FLEX** Motion by Olson and seconded by Hinze to renew the dependent care and health flex contract effective September 1 with Horacemann. All aye, motion carried.

**VOLUNTEERS** Motion by Butler and seconded by Olson to recognize volunteers for worker's comp insurance purposes. All aye, motion carried.

**CASH BOXES** Motion by Hinze and seconded by Butler to set cash box starting balances for petty cash for \$50.00, Concession box for \$230.00 and gate box for \$400.00. All aye, motion carried.

**OPEN ENROLLMENT** Motion by Butler and seconded by Olson to approve student applications for 17-02, 17-03, 17-04, 17-05 and 17-06. All aye, motion carried.

**E-MENTOR RATE OF PAY** Motion by Hinze and seconded by Olson to approve e-mentor rate of pay for \$15.00/hour for e-mentor hours only. All aye, motion carried.

**LAPTOP REPLACEMENT COST** Motion by Butler and seconded by Olson to approve the replacement cost charges. All aye, motion carried.

**ENTRY WAY ROOF REPAIR** Motion by Hinze and seconded by Butler to approve the entry way roof repair proposal from Weathergard, Inc. All aye, motion carried.

**ADJOURN** With no further business, motion by Olson and seconded by Hinze to adjourn the meeting at 8:27 p.m. All aye, motion carried.

**NEXT MEETING** Monday, September 11<sup>th</sup>, 2017 at 5:30 p.m.  
Duncan Davis – Board President

Marie Hlavacek-Business Manager

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